



# HOLY ANGELS SCHOOL

20 Reiner St. Colma, CA 94014 \* Phone (650) 755-0220 \* Fax: (650) 755-0258  
Website: <http://www.holyangelscolma.com>

December 1, 2013

Dear Parents,

Preparations are already underway for our upcoming Christmas Musical Celebration. The students will be performing in Lindland Theatre at Archbishop Riordan High School. The performance will be on **Friday, December 13 at 7:00pm**, with a MANDATORY all-school rehearsal on **Thursday, December 12 at 5:30pm IN FULL COSTUME**. On Thursday, students are to be picked up from school at 3:00pm. There will be NO EXTENDED AFTERNOON CARE that day to allow students to go home, eat and prepare for that evening's rehearsal. Students are responsible for their own transportation to the theatre. Be aware that parking may be difficult, so you are encouraged to carpool with other families. Students are expected to arrive before 5:30pm, so please plan accordingly. Be reminded that attendance at the rehearsal and performance is mandatory and is a large part of your child's dance grade for the quarter. Any expected absences should be put in writing and sent to the school office no later than Thursday, December 5.

Parent volunteers are needed in costume care and construction, prop/set design, serve as ushers and as teacher's assistants. The ushers will help take tickets at the theater door, help seat guests and audience members and serve as security. Those that choose to help the homeroom teachers (1-2 per class) will sit with their assigned class during both the rehearsal and for the duration of the performance. Parents who volunteer for this position are not assigned to their own child's class to enable them to enjoy their child's performance from their seats in the theater. Parents will receive 2 points for each hour of work. If you are interested, please contact Mrs. Angeles at [jessicamanalo@gmail.com](mailto:jessicamanalo@gmail.com) no later than Thursday, December 5.

Audience admission to this event will be \$10 per family (maximum 5 guests) to help cover the cost of putting on this wonderful production. You are strongly encouraged to invite all family and friends to help support our performers. If you need more than 5 tickets, a flat additional charge of \$5 will be added for any amount of extra tickets. Simply indicate the number needed on the form upon return. There is NO RESERVED SEATING. Seating is first come, first serve. Doors to the house of the theater will open at 6:30pm with the performance starting at 7:00pm when our audience is seated. Only parent volunteers, teachers, staff and students will be allowed in the theater or theater lobby prior to doors opening. Parents coming to enjoy the show may line up outside of the lobby to the theater (under the overhang outside of the lobby doors) prior to 6:30pm. Tickets will be collected at the entrance door and audience members may then proceed into the theater to their seats.

There will be absolutely NO videography or flash photography, for the safety of our children. Parents may take pictures without flash from their seats, being considerate of those around them. I encourage you to order a professional DVD of our Christmas Musical Celebration. Take advantage of this wonderful opportunity to have a lasting keepsake of the night's performance while allowing you to fully enjoying the live performance.





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Lastly, with this spirit of Christmas to inspire us, we will be collecting toys to donate to needy families and to children who are less fortunate. To help brighten their holiday season, Holy Angels students and families are encouraged to share what we have with those that are less fortunate during this season of giving. Collections may be brought to Mrs. Angeles and will also be accepted at the door of the theater on the day of the performance. Please remember that we are fortunate enough to help those that are less fortunate.

Thank you in advance for your cooperation. Let us all work together to make this event a success. As always, if you have any questions or concerns, please feel free to contact Mrs. Angeles – via email at [jessicamanalo@gmail.com](mailto:jessicamanalo@gmail.com), via telephone at (650) 755-0220 or you can send a note through the office.

Sincerely,

*Sister Leonarda Montealto, O.P.*

Sister Leonarda Montealto, O.P.  
Principal

*Mrs. Jessica Angeles*

Mrs. Jessica Angeles  
Director and Dance Instructor

\* \* \* \* \*

## Christmas Musical Celebration Ticket Request Form

*(Orders will be filled on a first come, first serve basis. Please return in a prompt manner.)*

Child's Name: \_\_\_\_\_

Grade: \_\_\_\_\_

Number of Tickets Requested: \_\_\_\_\_

Amount enclosed: \$ \_\_\_\_\_

Please make checks payable to **Holy Angels School**.

There is NO RESERVED SEATING in the theater on the day of the performance. The ticket number is simply to give us an indication of how many guests to expect for the night's performance.