

WCEA/WASC Accreditation Progress Report

Additional Areas of Growth Identified by the team in the Self-Study Report

School: Holy Angels

Principal: Sister Leonarda Montecalto O.P.

Year of Last Team Visit: 2003

Date of this Report: June 3, 2004

Area of Growth	Please copy from your Report*	Action Taken	Comments
#1 Multi-Purpose Room	To build a Multi-Purpose Room to provide a learning facility for special needs students, small group algebra classes and a faculty lounge.	This project has been put on hold currently due to financial strains.	This will continue to be a goal for the future.
#2 Library	To continue to upgrade the school library materials	A librarian is in place and continues to catalog our books into the Circulation Desk System. She hopes to have this task completed by the end of 2004. We now have 3 computers in our library to incorporate technology within the facility. Some K-2 nd grade teachers are using the library for story telling and projects related to those stories. Upper grades continue to borrow books and use the research materials that are available. Fundraising efforts has allowed us to purchase some new, current literature, magazines and resource materials for library.	This will continue to be an on-going project.
#3 Technology	To further incorporate Technology into our curriculum	This goal was our focus this year. We purchased forty Ibooks, which are housed in a mobile lab unit that easily transports the computers into all classrooms. This has made it possible for teachers to incorporate technology across the curriculum and on a more consistent basis. Our wonderful computer teacher (Catherine Fuerte) has made herself available to train our staff as a whole group during staff meetings and one-on-one when teachers are trying something new to enhance their lessons. This year we required all staff and upper grade (3 rd – 8 th) students to take the	This goal will need to be constantly enhanced in order to remain technologically current.

Protocol: *Process for School Improvement for Catholic Elementary Schools*

*These are areas for follow-up identified by the school in the Self-Study

		<p>California Technology Assistance Program (CTAP) survey. As of this date 95% of staff and 85% of students have completed all facets of that survey. The survey has provided a wealth of information for us to assimilate such as: planning professional develop, determine our schools technology needs and determine the skill level of both staff and students in relation to the National Education Technology Standards (NETS). We have also completed a Technology Plan and will be submitting it to the San Francisco Archdiocese in June, 2004.</p>	
#4 Marketing	To further implement our current marketing strategies	<p>Our first grade teacher, Kara Kram did a marketing plan as her field project to fulfill requirements for her Masters of Arts in Teaching Degree. A survey was sent to our parents to ascertain their opinions on our school's strengths and weaknesses. It was totally anonymous and consisted of fifteen questions. We are now using her finished project as a spring board for our own marketing strategies. Sister Leonarda and Mrs. Simon have visited pre-schools in the area to make formal presentations and hand out brochures to interested parents/guardians and school staff. Other ways we're promoting the school are: continue to have many bulletin boards, (outside the classrooms) filled with student's work, the quarterly school newspaper, school brochure, alumni bulletin, banners for Catholic School's Week, weekly church bulletins, the school's website, open house and advertisement in <u>Catholic San Francisco</u>.</p>	<p>This continues to be a very difficult goal to achieve in today's economy. Never the less, we will continue to be vigilant in looking and asking for new ideas in this area.</p>

WCEA/WASC Accreditation Progress Report

Additional Areas of Growth Identified by the team in the Self-Study Report

School: Holy Angels

Principal: Sister Leonarda Montcalto O.P.

Year of Last Team Visit: 2003

Date of this Report: June 6, 2005

Area of Growth	Please copy from you Report*	Action Taken	Comments
#1 Multi-Purpose Room	To build a Multi-Purpose Room to provide a learning facility for special needs students, small group algebra classes and a faculty lounge.	This project has been put on hold currently due to financial strains.	This will continue to be a goal for the future.
#2 Library	To continue to upgrade the school library materials.	Our librarian, Catherine Peralta, continues to catalog our books (75% complete) into the Circulation Desk System and hopes to have the library fully automated by March 2006. She has weeded out all antiquated reading material and has reorganized the entire library using the Daly City Public Library as her model. She created an Early Reader Chapter Book section within the library and has received donations to buy specific reading material for this new area. Catherine has regular weekly story times, once a week, for the first and second grade classes. Their time together includes not only the oral reading of a book, but also a comprehension component along with an art project related to the literature read. All grades continue to borrow books for pleasure and resource material for projects. On-going fundraising efforts have allowed us to purchase some current literature books, magazines and resource materials for the library. Of course, fundraising is a never-ending mission that will enable us to continue to purchase new literature and resource materials for our students and staff. Catherine intends on creating a more	This will continue to be an ongoing area for enhancement.

		structured schedule for class time in the library to help make the library more accessible and more effective in its purpose. She also plans to schedule time, on a more consistent basis, with each grade level teacher so she can help guide students to reading materials they might consider for pleasure reading or projects that are related to classroom curriculum.	
#3 Technology	To further incorporate Technology into our curriculum	Our mobile lab continues to be an area of focus this year. The lab has made it possible for teachers to integrate technology across the curriculum and on a consistent basis. Our wonderful computer teacher (Catherine Fuerte) continues to make herself available to train our staff as a whole group during staff meetings and one-on-one when teachers are trying something new to enhance their lessons. This year, she met with each teacher once a week for lesson planning purposes to incorporate as many curriculum areas into one project as possible. For the future, we are looking at an Information and Data Management System to help make student's ongoing progress more accessible to parents at home. This system will allow parents to see lesson plans, homework, missing assignments, accumulative grades, etc. It will also centralize all records of the school and be password protected for security purposes. Our Technology Plan was approved by the San Francisco Archdiocese on January 9, 2005.	This goal will need to be constantly revised to remain technologically current.
#4 Marketing	To further implement our current marketing strategies	This area was the primary focus this year. We have a Marketing Team in place which involves the principal, administrative assistant, teachers, parents and a parishioner. We advertised our school's fine points on TV (Channel 26), radio, newspapers, magazines, parish bulletins, pre-schools, banners posted for the public, letters to alumni, school brochures, school newspaper and through our school's website. We have showcased our school in a variety of ways. Our praise dancers have performed at San Francisco State University, Skyline College, South San Francisco High School and for senior centers. Our choir performed at	This continues to be a very difficult goal to achieve in today's economy. Never the less, we will continue to be vigilant in looking and asking for new ideas in this area.

		<p>Serramonte Shopping Center, Riordan Chorale in March along with various senior centers. Student's artwork was also displayed at Serramonte Shopping Center and at the Daly City City Hall. Before our school's open house, our Development Director visited local pre-schools to hand out our school's brochures and personally invite parents to attend the open house along with the multi-media advertisements mentioned above. We also reached out to our CCD students and parents to attend this event.</p>	
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WCEA/WASC Accreditation Progress Report

Additional Areas of Growth Identified by the team in the Self-Study Report

School: Holy Angels

Principal: Sister Leonarda Montevalto O.P.

Year of Last Team Visit: 2003

Date of this Report: May 19, 2006

Area of Growth:	Please copy from you Report*:	Action Taken:	Comments
#1 Multi-Purpose Room	To build a Multi-Purpose Room to provide a learning facility for special needs students, small group algebra classes and a faculty lounge.	This project has been put on hold currently due to financial strains.	This will continue to be a goal for the future.
#2 Library	To continue to upgrade the school library materials.	The cataloguing of books and magazine collections is 99% complete. Library visits for grades 1 through 4 are held weekly. Story time, followed by a theme-based activity is done with grades 1 through 3. Students in grades 6 to 8 are allowed to borrow books whenever needed. Weekly library visits for K through 8 is scheduled for the coming school year. The librarian coordinated a Barnes & Noble in-store bookfair in the fall of 2005 to raise funds for new books. The automated system for borrowing reading material will be implemented in the fall of 2006. Classroom teachers will continue to be supported with extra reading material for class projects.	This will continue to be an ongoing area for enhancement.
#3 Technology	To further incorporate Technology into our curriculum	Our mobile lab continues to be an area of focus this year. The lab continues to make it possible for teachers to integrate technology across the curriculum and on a consistent basis. Our technology coordinator continues to meet one-on-one with teachers to plan lessons. We have introduced SnapGrades, an on-line gradebook, to our	This goal will need to be constantly revised to remain technologically current.

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		<p>parents and students. This allows teachers to post grades on a daily basis and for students and parents to check grades as well as missing assignments on a password protected site. We have replaced our Internet filter software with the Sonic Wall T170 which now provides Internet content filter for all computers in our network, not just the iBooks. We have started replacing some of the teachers six year old computers as well as replacing some of the classroom VCR's with DVD/VCR combinations. This year we are providing a student produced electronic yearbook with contributions from all grade levels. Our Technology Plan was approved by the San Francisco Archdiocese on January 9, 2005.</p>	
#4 Marketing	To further implement our current marketing strategies	<p>Our Marketing Team which involves the principal, administrative assistant, teachers, parents and a parishioner met several times during the year. We advertised our school's fine points in newspapers, magazines, parish bulletins, pre-schools, banners posted for the public, letters to alumni, school brochures, school newspaper and through our school's website. We have showcased our school in a variety of ways. Our praise dancers have performed at San Francisco State University, Skyline College, Serramonte Shopping Center and for senior centers. Our choir performed at Serramonte Shopping Center, Riordan Chorale in March along with various senior centers. All classes, choir, band and praise dancers performed at the Parish Festival in October. Student's artwork was also displayed at Serramonte Shopping Center, Mercy High School and at the Daly City City Hall. Before our school's open house, our principal and kindergarten teacher visited local pre-schools to hand out our school's brochures and personally invite parents to attend the open house along with the multi-media advertisements mentioned above. We also reached out to our CCD students and parents to attend this event.</p> <p>The student council spearheaded a penny drive to help Knights of Columbus purchase wheelchairs for the disabled. Newly baptized children from the parish are sent congratulatory notes and these children will receive</p>	<p>This continues to be a very difficult goal to achieve in today's economy. Never the less, we will continue to be vigilant in looking and asking for new ideas in this area.</p>

		birthday cards each year. The class of 1956 had a 50 year reunion and 34 of the 50 graduates attended and received golden diplomas from the school.	
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WCEA/WASC Accreditation Progress Report

Additional Areas of Growth Identified by the team in the Self-Study Report

School: Holy Angels

Principal: Sister Leonarda Montcalto O.P.

Year of Last Team Visit: 2003

Date of this Report: June 14, 2007

Area of Growth	Please copy from you Report*	Action Taken	Comments
#1 Multi-Purpose Room	To build a Multi-Purpose Room to provide a learning facility for special needs students, small group algebra classes and a faculty lounge.	This project has been put on hold currently due to financial strains.	This will continue to be a goal for the future.
#2 Library	To continue to upgrade the school library materials.	Due to a change in the person responsible for the library, the process is still not automated. Outdated books in the library have been discarded and new books relating to our <i>Safe and Caring Schools</i> program have been purchased. Students in all grades have an assigned library time each week. The librarian, in conjunction with the classroom teacher, goes over material relevant to a particular subject or topic during each week's visit. With the addition of Internet access, students are now able to use the library for reference materials.	This will continue to be an ongoing area for enhancement.
#3 Technology	To further incorporate Technology into our curriculum	Our mobile lab continues to be an area of focus this year. The technology coordinator meets on a weekly basis with teachers to plan the lesson. Lessons are integrated into all areas of the curriculum. Lessons are grade-level appropriate and are designed to build technology experience. The implementation of SnapGrades for all grade levels gives parents and students the opportunity to keep current with progress as well as to see which assignments are missing. Three more teachers received new	This goal will need to be constantly revised to remain technologically current.

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		computers this year with the remaining computers slated to be replaced during the summer of 2007. Students in grades four through eight planned and executed Power Point presentations as part of their class projects in various subject areas. Each student has a personal USB drive which allows a student to keep a technology portfolio of work throughout the years at Holy Angels. Our Technology Plan was approved by the San Francisco Archdiocese on January 9, 2005.	
#4 Marketing	To further implement our current marketing strategies	Our Marketing Team which involves the principal, administrative assistant, teachers, parents and a parishioner met several times during the year. We advertised our school's fine points in newspapers, magazines, parish bulletins, pre-schools, banners posted for the public, letters to alumni, school brochures, school newspaper, bumper stickers and through our school's website. We have showcased our school in a variety of ways. Our praise dancers have performed at San Francisco State University, Skyline College, Serramonte & Tanforan Shopping Centers and for senior centers. Our choir performed at Serramonte & Tanforan Shopping Centers, Riordan Chorale in March along with various senior centers. All classes, choir, band and praise dancers performed at the Parish Festival in October and school festival in April. Student's artwork was also displayed at Serramonte Shopping Center, Mercy High School, St. Mary's Cathedral and at the Daly City City Hall. Student work is also displayed in several outdoor showcases on school grounds for visitors to see. Before our school's open house, our principal and kindergarten teacher visited local pre-schools to hand out our school's brochures and personally invite parents to attend the open house along with the multi-media advertisements mentioned above. We also reached out to our CCD students and parents to attend this event. Students spoke at Masses the week before Open House, thanking parishioners for their support and inviting them to the event. The student council once again held a penny drive to help Knights of Columbus purchase wheelchairs for the disabled. Newly baptized children from the parish are sent congratulatory notes and these children also receive birthday cards each year. The class of 1957 is planning a 50 year reunion for September and graduates will receive golden diplomas from the school. During our school festival in April, families accepted for the fall semester received a	This continues to be a very difficult goal to achieve in today's economy. Never the less, we will continue to be vigilant in looking and asking for new ideas in this area.

		special invitation to the event and were given VIP treatment that day.	
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WCEA/WASC Accreditation Progress Report

Additional Areas of Growth Identified by the team in the Self-Study Report

School: Holy Angels

Principal: Sister Leonarda Montcalto O.P.

Year of Last Team Visit: 2003

Date of this Report: June 1, 2008

Area of Growth	Please copy from you Report*	Action Taken	Comments
#1 Multi-Purpose Room	To build a Multi-Purpose Room to provide a learning facility for special needs students, small group algebra classes and a faculty lounge.	This project has been put on hold currently due to financial strains.	This will continue to be a goal for the future when adequate funding is available.
#2 Library	To continue to upgrade the school library materials.	The check-out process is still not automated. Outdated books in the library continue to be discarded and more new books relating to our <i>Safe and Caring Schools</i> program have been purchased. Students in all grades have an assigned library time each week. Students are now able to use the library for reference materials, using the Internet. Title V funds have been used to add reading material for the middle grade classes.	This will continue to be an ongoing area for implementation.

<p>#3 Technology</p>	<p>To further incorporate Technology into our curriculum</p>	<p>Our mobile lab continues to be an area of focus this year. The technology coordinator meets on a weekly basis with teachers to plan the lesson. Lessons are integrated into all areas of the curriculum. Lessons are grade-level appropriate and are designed to build technology experience. The implementation of SnapGrades for all grade levels gives parents and students the opportunity to keep current with progress as well as to see which assignments are missing. All classroom teachers have upgraded computers, most of them the laptop version. Students in grades four through eight planned and executed Power Point presentations as part of their class projects in various subject areas. Each student has a personal USB drive which allows a student to keep a technology portfolio of work throughout the years at Holy Angels. Our Technology Plan was approved by the San Francisco Archdiocese on January 9, 2005.</p>	<p>This goal continues to be revised to remain technologically current.</p>
<p>#4 Marketing</p>	<p>To further implement our current marketing strategies</p>	<p>Our Marketing Team which involves the principal, administrative assistant, teachers, parents and a parishioner met monthly during the year. We advertised our school's fine points in newspapers, magazines, parish bulletins, pre-schools, banners posted for the public, letters to alumni, school brochures, school newspaper, bumper stickers and through our school's website. We have showcased our school in a variety of ways. Our praise dancers have performed at San Francisco State University, Skyline College, Serramonte & Tanforan Shopping Centers and for senior centers. Our choir performed at Serramonte & Tanforan Shopping Centers, Riordan Chorale in March along with various senior centers. All classes, choir, band and praise dancers performed at the Parish Festival in October and school festival in April. Student's artwork was also displayed at Serramonte Shopping Center, Mercy High School, and at the Daly City City Hall. Student work is also displayed in several outdoor showcases on school grounds for visitors to see. Before our school's open house, the development director visited local pre-schools to hand out our school's brochures and personally invite parents to attend the open house along with the multi-media advertisements mentioned above. We also reached out to our CCD students and parents to attend this event. Students spoke at Masses the</p>	<p>This continues to be a very difficult goal to achieve in today's economy. Never the less, we will continue to be vigilant in looking and asking for new ideas in this area.</p>

		<p>week before Open House, thanking parishioners for their support and inviting them to the event. The student council once again held a penny drive to help Knights of Columbus purchase wheelchairs for the disabled. Newly baptized children from the parish are sent congratulatory notes and these children also receive birthday cards each year. The class of 1958 is planning a 50 year reunion for October and graduates will receive golden diplomas from the school. During our school festival in April, families accepted for the fall semester received a special invitation to the event and were given VIP treatment that day.</p>	
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