



HOLY ANGELS SCHOOL

20 Reiner St. Colma, CA 94014 * Phone (650) 755-0220 * Fax: (650) 755-0258
Website: <http://www.holyangelscolma.com>

HOLY ANGELS PARENT ADVISORY COUNCIL (HAPAC)

Minutes

Monday, October 6, 2008

7:03pm – 8:29pm

Science Building

Present: Sr. Leonarda Montealto, O.P., Principal; *Officers:* Gina Morabe, Chairman (4), Queenie Vitug, Vice-Chairman (4), Catherine Fuerte, Secretary (1), Grace Abad, Assistant Secretary (6) *Representatives:* Audrey Balingit (K), Ila Bansil (K), Cristina and Terence Lintoco (K), Elwin Cajuguiran (2), Glenn de Dios (2), Sandy Gomez (2), Marilyn Cepriano (3), Rida Cruz (3), Luther and Karen Mercado (4), Angi Rodriguez (4), Lorelyn Clemente (5), Rosalie Encenzo (6), Roberto Rivera (6), Grace Abad (6), Rosanna Martin (7), J. Carlito Panganiban (7), Rizalino Ricasa (7), Kim Cordano (8)

Guests: Ed Vocal, President, Parish Council, Holy Angels Church (HAC), and Christine Prudenciado, Chairman, Raffle Committee, HAC Parish Fiesta

Absent: Arvin and Chona Menchavez (1), Helena Huerta (3), Sam and Cathy Yapching (5), Romeo and Mary Ann Natan (5), Val and Bess Mandapat (8)

Chairman Gina Morabe called the meeting to order at 7:03 PM.

Sister Leonarda led the opening prayer.

Gina welcomed Mr. Vocal, and Mrs. Prudenciado.

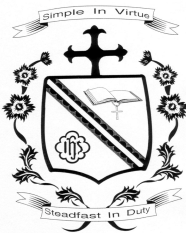
The group through the motion of May seconded by Carlito unanimously approved the September 8, 2008 minutes.

Before proceeding to the Parish Fiesta, Gina sited a quotation in Latin inscribed on a statue of Jesus which reads, "Ego te ad me et ego dabo omnia bona". It means, "Come to me and I will give you good things." Gina indicated that good things did happen at the Parish Fiesta. At this time, Gina invited Mr. Vocal to discuss the Parish Fiesta. Gina added that Mr. Vocal was a former HAPAC Chairman.

OLD BUSINESS

Parish Fiesta – Mr. Vocal informed the group that Fr. Manuel Curso would have attended the meeting also, but he is at a retreat. Mr. Vocal thanked the school for its participation in the parish fiesta. He said that the event would not have been successful without the school. He then asked Mrs. Prudenciado to provide the group with a report about the raffle. Mrs. Prudenciado began by saying that the participation from school was excellent and she appreciates all the hard work done by the school parents. She said profit from raffle tickets sale is about \$18,000. The fiesta alone made approximately \$7,000 but there are still expenses to be deducted, so it is likely the fiesta profit will be around \$6,000. She said the parish hopes to make at least \$25,000. Gina asked how this year's profit compared to last year's. Mrs. Prudenciado said the profit this year is a little bit better.

Sister Leonarda read the Parish Fiesta Recap of donation from the school families submitted to Mrs. Reich. Total income is \$2,054.25. Expenses amounted to \$1,698.87. Balance is \$325.34 less barbecue purchased



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by the Knights of Columbus from Sister Leonarda in the amount of \$160. Total funds turned over to the parish is \$165.34. May questioned the combined income of 2nd and 3rd grades in the report. Sister Leonarda told her to check this with Mrs. Reich.

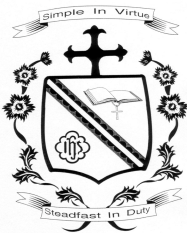
Electronic Sign - Sister Leonarda said that the permit for the electronic sign has been obtained. The digging should have started today for the post. It will require 28 days to allow the post to set. The electronic sign has been ordered and will arrive in 4 weeks. She said that a sign for mass schedule has been requested. The electronic sign will announce events for school and church. Catherine will control the electronic sign. Sister gave a recap of profits from barbecue fundraising for the sign. Profit from the first barbecue sale led by Emy, Lorie and other alumni parents was \$311. The 8th grade barbecue sale made a profit of \$446.20. Sister said the school has been billed \$10,450. The projected expense is \$14,000. Sister clarified that last Sunday's barbecue sale was not for the electronic sign but for the sixth grade outdoor education. Sixth grade parents sold barbecue, porridge and turon. Barbecue sale for the electronic sign will resume as scheduled on October 19. Lorie asked if the school tents can be used if it rains during the barbecue sale. Carlito said it is better to bring our own tent because it is difficult to find all the pieces for the school tent. Queenie said she and Dexter will donate their tent to the school. Sister reminded the group to make sure that the barbecue grill borrowed from the Knights of Columbus is clean before returning it. Grace asked when the sixth graders can help with the barbecue sale for the electronic sign. Sister said she will redo the schedule. Carlito told the group that we should consider substituting barbecue with something else because people may be tired of it already. He asked if the hall can be used to prepare food. Sister said that since we are not scheduled to use the hall, she needs to check with the parish secretary first if the hall is available or not. Sister also mentioned the new parish kitchen policy. There is now a fee of \$150 to use the whole kitchen and \$50 fee for the use of the sink only. She said she could ask Father Manny if the fee can be waived for school fundraising. Sister Leonarda told the group that other parish organizations are not allowed to do fundraising after the masses on Sundays if it is not for the church or school. Mrs. Prudenciado said the parish council has made the decision that only fundraisers for the school and parish will be allowed on Sundays.

Gift wrap sale - Report is not ready yet.

Family Mass sponsored by the 7th grade class - Carlito said there were a lot of people. Gina asked why the 7th graders were not wearing their school uniform. Sister said she will remind the faculty that students must wear school uniform during Family Mass. She said this is one way to advertise the school.

NEW BUSINESS

Spring Festival - Gina asked the group for suggestions on how to make our spring festival successful. Queenie said the 8th graders suggest having a talent show. Glenn suggested that tickets be stamped because during the fiesta he encountered "counterfeit" tickets. Sister Leonarda said that there were 3 other schools having a festival the same day we had the parish fiesta. She went to St. Veronica and said their festival is huge and complete with rides. It lasts for 3 days. Grace said that since most of the spring festival profit comes from the ticket sales we should improve the prizes so we can sell even more tickets. Angie said she does not think St. Veronica makes \$46,000 on their fundraising. She said she is impressed with the way we do our festival because there are lots of sponsorship and lots of food booth. She suggests adding more games. Grace suggest silent auction which is huge in other schools. Sister Leonarda again reminded the group to take advantage of companies with matching programs. Angie suggested creating baskets from each class for auction or raffle prize, such as a sports basket. Grace suggested the spin the wheel for prizes where prizes would include liquor, baked goods and other big prizes. Catherine said that



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in the past we had spin the wheel for prizes but the prizes were for kids. Grace suggested an adult spin the wheel for prizes. Angi said she can get the spinning wheels. Gina extended an invitation to the group to join her and Sister Leonarda in creating a fundraising committee to brainstorm ideas for fundraising.

Student of the Month Letters and Rewards - Gina announced that students of the month will be receiving a more formal looking congratulatory letter from the principal. They will also receive a free dress pass. They can choose any day for dress except on Mass days. They will also receive a free snack. Gina said the free snack will be paid for by a marketing fund. Gina thanked Sister Leonarda for being receptive to the new idea.

November 15 Fund Raiser - Sister Leonarda said the bingo for the past two years did not do well. She said it is time to try something else. Mrs. Prudenciado said that the ICF makes money on pull tabs and raffle; not the actual bingo. Sister went on to say that the school dance, which was the evening event, was not really a fund raiser but more of a socialization event for our 7th and 8th graders because we invite other Catholic schools. Sister Leonarda asked for ideas on what we will do for our November 15 fundraiser. The following were some of the suggestions: May - crab feed; Kim - poker night; Angie - invite someone famous such as Rob Schneider; Queenie - Texas Hold 'em; Luther - move the event to the Dec. 6 boxing fight and project on a screen. Ed said that state and Indian gaming regulations has made it hard to do gambling fundraising events such as Texas Hold 'em. That is why when the church wanted to do a similar event at the parish hall, they ended up doing it at Lucky Chances. Gina suggested inviting a dance instructor and have a family dance night with food. The DI will do both adult dances and hip hop. Roberto suggested including a dance contest. The group agreed to have this - family night dinner/dance - as our November 15 fund raiser. Carlito asked if the hall will be able to accommodate all the people who might be going. Ed said the hall can hold a maximum of 380 people. He suggested that the tables be set for dinner then move them out when dancing starts. Gina asked for volunteers to make up a planning committee for this event to work with her and Sister. The following HAPAC reps volunteered: Roberto, Lorie, Gigi, Angie, May and Rida. The committee will report to the group next HAPAC meeting. Sister Leonarda told the group that she will not be present at this fund raiser because she will be at a dinner/dance fundraiser in Hawaii.

Mr. Ed Vocal and Mrs. Christine Prudenciado left the meeting.

Announcements

- Columbus Day Holiday on Monday, October 13
- Walk/Jog-a-thon is on Friday, October 17 - Sister reminded everyone to look for sponsors
- Alumni-School Families Tailgate Potluck Party, October 18 - Sister clarified that this is not just for alumni. All school families are invited. It is a potluck event. Sister told Queenie to remind Dexter to be there to help with the barbecue and she also told Kim to remind Ted Cordano to help. Sister said last year's graduating class will be acknowledged at the event. They will celebrate their first year reunion.
- Ministry meeting, October 19 after the 4:30 pm mass - Sister extended an invitation to those who are not ministers of the church yet. She requested the group to encourage parents from their class to join.
- October 15 - 6th grade Rubio's outdoor ed
- October 16 - 2nd grade first confession parent meeting at 7 pm
- October 19 - barbecue fundraising, 7th grade in charge
- October 20 - 6th grade retreat



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- October 21 - School pictures
- October 24 - 5th grade retreat/new altar servers training
- October 27 - 4th grade retreat
- October 27 - Coaches for basketball meeting 7 pm
- October 28 - girls basketball parents meeting
- October 30 - boys basketball parents meeting
- November 2 - Family Mass
- November 3 - school mass
- November 7 - 3rd grade retreat
- November 9 - barbecue fundraising, 5th grade in charge
- November 10 -14 - parent/teacher conferences
- November 15 - school fundraiser at the hall
- November 21 - Fall athletic awards night at 7 pm
- Date for the valentine dance will either be on the 13th or 14th of February

OTHERS

- Carlito asked if we can borrow money from the school to buy the barbecue to sell. Sister said yes as long as it will be returned ASAP.
- Sister Leonarda told the group that if they want to change their picture in the HAPAC bulletin board, they may submit a new one to Mrs. Reich ASAP. HAPAC reps who need pictures may come during the school picture day (October 21).
- Carlito said the first Monday of the month HAPAC meetings conflict with the Knights of Columbus meetings. The group agreed to change all HAPAC meetings to the second Monday of every month beginning in November.
- Next HAPAC meeting will be on November 10. It will also be a potluck Thanksgiving dinner. Queenie was volunteered to coordinate the dinner.
- Gina said she is still working on a way to acknowledge donations from parents. She mentioned that until now she has not found a way to put Ariel and Rose Valencerina's names on the popcorn machine. She would also like to do the same thing for the tent that Dexter and Queenie will be donating. Queenie suggested the company making trophies for the sports awards night.
- Catherine said that she does not agree with donations being strictly confidential even to the HAPAC representatives as stated in Gina's email to HAPAC. Information regarding donations should be open to the school's administrative staff and HAPAC for checks and balances. Gina informed Catherine that she spoke to Sister Leonarda about this matter, and agreed that the information be disclosed to the HAPAC reps., but not to the other parents in the class.
- Gina asked the reps to make sure that when sending correspondence to parents that the names be spelled correctly.
- Sister Leonarda told the group that next meeting she will talk about the self-study report for WCEA/WASC. She said it is important for the group to know the content of the report because the WASC team will be interviewing some of the members of the group.

Meeting was adjourned at 8:29 PM

As closing prayer, Sister Leonarda led the group in singing "We Are Many Parts."

Minutes prepared by Catherine Fuerte, October 7, 2008