



# HOLY ANGELS SCHOOL

20 Reiner St. Colma, CA 94014 \* Phone (650) 755-0220 \* Fax: (650) 755-0258  
Website: <http://www.holyangelscolma.com>

## HOLY ANGELS PARENT ADVISORY COUNCIL (HAPAC)

Minutes

Monday, February 2, 2009

Science Building

Present: Sr. Leonarda Montealto, O.P., Principal; *Officers:* Gina Morabe, Chairman (4), Queenie Vitug, Vice-Chairman (4), Catherine Fuerte, Secretary (1), Grace Abad, Assistant Secretary (6) *Representatives:* Audrey Balingit (K), Cristina Lintoco (K), Chona Menchavez (1), Elwin Cajuguiran (2), Helena Huerta (3), Rida Cruz (3), Luther Mercado (4), Angela Rodriguez (4), Romy Natan (5), Lorelyn Clemente (5), Rosalie Encenzo (6), Roberto Rivera (6), Rosanna Gomez-Martin (7), Carlito Panganiban (7), Rizalino Ricasa (7), Ted Cordano (8), Val Mandapat (8)

Absent: Jesus and Ila Bansil (K), Glenn and Shalina de Dios (2), Ric and May Cepriano (3), Sam and Cathy Yapching (5)

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Sister Leonarda led the opening prayer.

Chairman Gina Morabe called the meeting to order at 7:08 PM.

The group unanimously approved the January 12, 2008 minutes through the motion of Romy and seconded by Ted and Carlito.

### OLD BUSINESS

#### *Family Mass*

Helena said that all went well during the third grade family mass on Feb. 1<sup>st</sup>. She said there was enough food and there was a good turn out even though it was Super Bowl. Rida said there were lots of left over drinks and they are donating the drinks for the Valentine Dance.

#### *BBQ Fundraising: Feb. 8 and Feb. 22*

Kinder and first grade will be selling the barbecue on Sunday, Feb. 8<sup>th</sup>. Volunteers will start at 7:30 in the morning and will sell BBQ until after the 1 PM mass. Chona and Catherine requested that kinder HAPAC reps not attending the valentine dance to take care of the early morning shift. Ila will coordinate from 7:30 to 11 am. Rosalie and Roberto volunteered to help from 7:30 to 11 am. Chona and Catherine will take over the 11 am to 2:30 pm shift. Chona will order 5 boxes of BBQ. The group was told to sell other things. Lorie suggested porridge.

#### *Catholic Schools Week*

Sister Leonarda said that Catholic Schools Week went very well. She thanked parents who helped with the reception and donated food (Rida, Grace, Kim, Chona). She thanked parents, like Lorie, who gave a tour to prospective parents. Sister Leonarda said that the atmosphere was very welcoming. She tried something new this year where people were given notes to do something such as "give Mrs. Cordano a hug" and it was fun. The students had fun during fun day and also the red, white and blue day. The students liked the no homework day too. The eighth graders did a good job being teachers and staff members for a couple of hours. Queenie and her mother-in-law catered the luncheon and the student council were the servers on Friday, Jan. 30<sup>th</sup>. Angie submitted a photo of 4<sup>th</sup> graders during the open house to San Francisco Catholic. Gina said students appreciated the altar serving perfect attendance certificates as well as the choir certificates. Queenie suggested that the luncheon for the teachers be done in the parish hall next time because the science lab is too small. Gina gave the "Gratitude" book to the HAS faculty and staff, our parish priests, deacons and parish staff and the student government officers



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gave a certificate of recognition and a door hanger. Chona suggested that student tour guides wear name tags. Chona also said that Karen Mercado had to tour a parent because some of the tour guides were too embarrassed to conduct the tours by themselves. Sister Leonarda suggested that the tour guides go in pairs.

## *Valentine Dance*

Chona said that 209 tickets have been sold and paid for. She said as of meeting time we have \$4,300. There are 18 families that have not paid their tickets yet. There is a need for more donations for water and soda. HAPAC members will donate the following:

Catherine Fuerte-cranberry juice	cups & 250 dessert plates
Queenie Vitug-tonic water & ice	Lore Clemente-12 bottles of wine
Romeo Natan-margarita mix	Roberto Rivera-2 cases water
Helena Huerta-rum & 200 cups	Grace Abad-vodka, cranberry juice, limes
Cristina Lintoco-vodka	Rosalie Encenzo-ice, 1 case water
Chona Menchavez-tequila & margarita mix	Carlito Panganiban-1 case water
K-white zinfandel	Val Mandapat- 12 bottles of red wine
Luther Mercado-2 case water & 3 2 liter soda	Audrey Balingit-1 case smirnoff
Rosanna Martin- 1 case corona beer & 125	Rida Cruz- cake
	Rizal Ricasa-cake

Sister Leonarda told the group that there shouldn't be too much drinking. She told the group to let her know if someone is drinking too much. Drinks will be \$3 for cocktails and beer, \$2 for wine, \$1 for water and soda. Each ticket holder gets one free non-alcoholic drink. Chona also clarified that guests need to purchase a separate ticket (\$2 each) to win the grand prize, a plasma TV. Chona said that selling tickets for the major prizes has been a yearly tradition. The raffle ticket from the dance ticket is for a chance to win door prizes donated by each class and other donors. Prize donations from each class may be a gift certificate or cash prize. Chona requested that the class prizes be finalized by Thursday, Feb. 5<sup>th</sup>. Angie said that she has a \$300 car detail gift certificate that may be included as a major prize. Gina indicated that she just received a raffle prize donated by the Class of 2008 compliments of Mrs. Emy Nicdao and her daughter Emmielyn Nicdao, a HAS alumna. It's a Victoria's Secret gift basket with a gift certificate. Raffle prize winners will be flashed on the screen so there will be more dancing time and less talking. Queenie said the menu includes salad, bread, seafood pasta, chicken and the beef and vegetables will be donated by her family. Chona asked about families that paid \$50 dollars instead of \$40, will they get a refund? Catherine said according to Mrs. Reich, if a family requests for a refund, Mrs. Reich will give it to them. Donations may be dropped off at the hall from 9 am to 1 pm on Saturday. There will be no band only a DJ. Rida asked about having a dance instructor. Gina said she will find out if Mr. Ditan will voluntarily do it since he already bought a ticket.

## *Spring Celebration*

Sister Leonarda passed out copies of the parish fiesta financial report. She said the school contributed \$2,329.84 for the fiesta. She said we can use the report to plan the spring celebration such as what are we going to do, what works, what doesn't, should we do something different? Sister Leonarda passed out copies of the solicitation letter for the group to review. The group agreed to remove this statement in the second paragraph of Sister's letter "We would like to see your support to make this celebration successful and to help support our students and school as we face this difficult economic crisis." Sister Leonarda asked the group to email her names and addresses of prospective donors so she can personalize the letter and sign it. Gina thanked all HAPAC reps who submitted names of businesses that we can solicit donation from. Sister Leonarda talked about the souvenir book and how the Dominican Sisters were able to raise \$12,000 on the souvenir book alone during their last fundraising event in Hawaii. Sister Leonarda hopes we could do the same thing for the school. Rosanna asked the approximate number of people who will



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have access to the souvenir book so businesses will have an idea about the kind of exposure they will get if they advertise in the souvenir book. Sister said about 1,000 people will see the ads.

## NEW BUSINESS

### *Scholarship Fund*

Sister Leonarda said that because of one of her talks after the masses during Catholic schools week, one of the parishioners donated \$2000 for the scholarship fund. She asked the group for their suggestions as to how to raise money for scholarships. Val suggested asking alumni to support the scholarship fund by making a small yearly donation, like \$20. He suggested sponsoring a child for one month a year. Grace said donors could get updates from the student they are sponsoring. Catherine suggested using the alumni database to reach out to former students of Holy Angels to contribute to the scholarship fund. She suggested including a form in the yearly alumni newsletter how alumni could help. Gina suggested that we put the request for donation in a more prominent location on the newsletter instead of the back page. Also, we should have an on-line system for donating via our website. Catherine suggested that there be one person who will keep a class connected so it will be easier to seek their support for school needs. Gina suggested that the HAPAC reps for the class be the contacts, as she and Emy are for the Class of 2008.

### *Second Grade Fundraiser*

Gina said that the second grade class plan to sell Holy Angels School umbrellas. She told the group to let her know if they know of other vendors who can give the school a better deal in the production of umbrellas. Rosanna and Angie said they may have other vendors.

## OTHERS

- ❑ Gina told the group to remind parents about the mandatory parents' meeting on Feb. 4<sup>th</sup> by giving them a phone call. The group suggested adding the parents' meeting in the electronic sign.
- ❑ Gina and Carlito were congratulated because their children, Rafael and Jazmine respectively, were selected January Students of the Month.
- ❑ Next Family Mass will be sponsored by the 2<sup>nd</sup> grade class on March 1<sup>st</sup>.
- ❑ Gina reminded the group about the lector and Eucharistic minister training on February 7 and February 21 at the Church of the Immaculate Heart of Mary in Belmont. Gina pointed to the Latin phrase on the board: "Ut Prosim" which means "That I may serve." She invited more parents to become commentators and lectors.
- ❑ Sister Leonarda said that the group will have a separate meeting with the WASC team.
- ❑ Next HAPAC meeting will be on March 9 at 7 PM, science lab.

Sister Leonarda led the closing prayer.  
Meeting was adjourned at 8:30 PM.